The image features a central white name tag with rounded corners on an orange desk surface. The name tag contains the name 'ASPEN' in large orange letters, followed by the title 'How to check your student's grades and attendance' and 'Ms. J School Counselor'. The background includes a blue wall, a teal pen, a green squiggle, a yellow paper corner, and a document with lines in the top right.

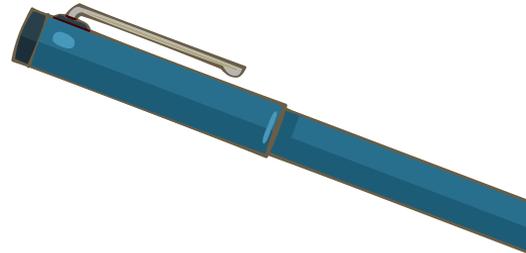
ASPEN

How to check your student's
grades and attendance

Ms. J
School Counselor

What is Aspen?

- Aspen is an online tool that keeps track of your grades, attendance, and assignments
- Your parents/guardians can also access Aspen to stay informed of what/how you are doing in school



Step 1

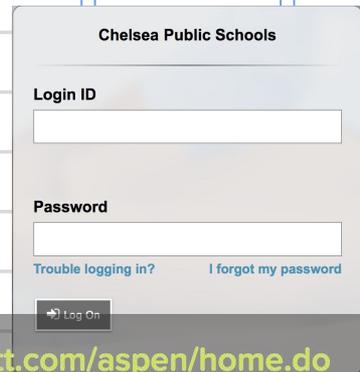
ma-chelsea.myfollett.com/aspens/home.do

Bookmark this page on your toolbar as “Aspen-Check Grades Here”

Step 2

Log on to Aspen using your Chromebook username and password.

If your password is not working, we can get it for you.



Chelsea Public Schools

Login ID

Password

[Trouble logging in?](#) [I forgot my password](#)

Log On

Students browse: ma-chelsea.myfollett.com/aspens/home.do

Step 3 - Security Question

If your student has not used Aspen before, they will need to choose a security question.

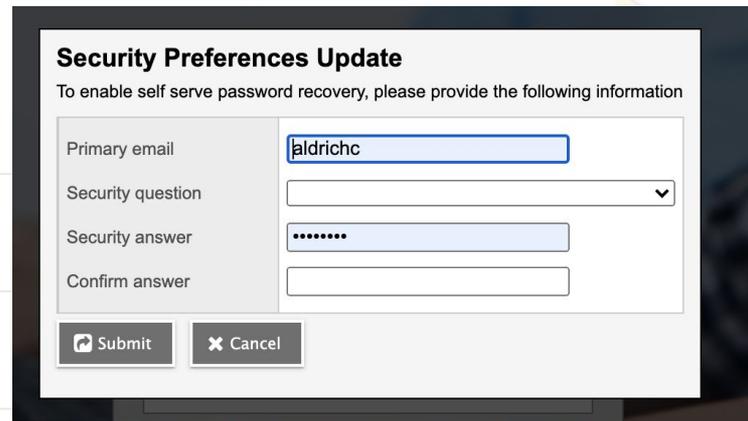
This step should be done with your student so that they know the answer to the question.

Their email address should be username@chelseaschools.com

You will need to pick a security question about your child. They need to know the answer to the question.

Type that answer 2 times (the exact same way)

Click “submit”



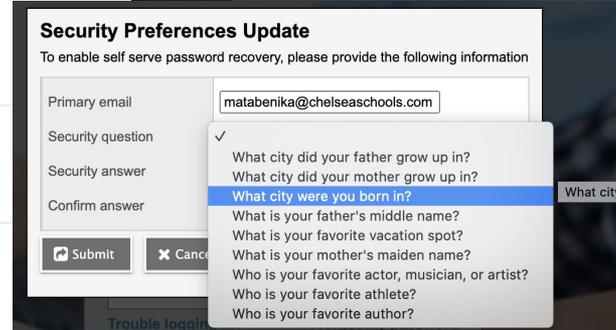
Security Preferences Update
To enable self serve password recovery, please provide the following information

Primary email:

Security question:

Security answer:

Confirm answer:



Security Preferences Update
To enable self serve password recovery, please provide the following information

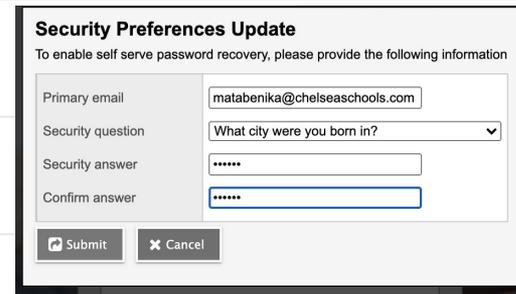
Primary email:

Security question:

Security answer:

Confirm answer:

- What city did your father grow up in?
- What city did your mother grow up in?
- What city were you born in?**
- What is your father's middle name?
- What is your favorite vacation spot?
- What is your mother's maiden name?
- Who is your favorite actor, musician, or artist?
- Who is your favorite athlete?
- Who is your favorite author?



Security Preferences Update
To enable self serve password recovery, please provide the following information

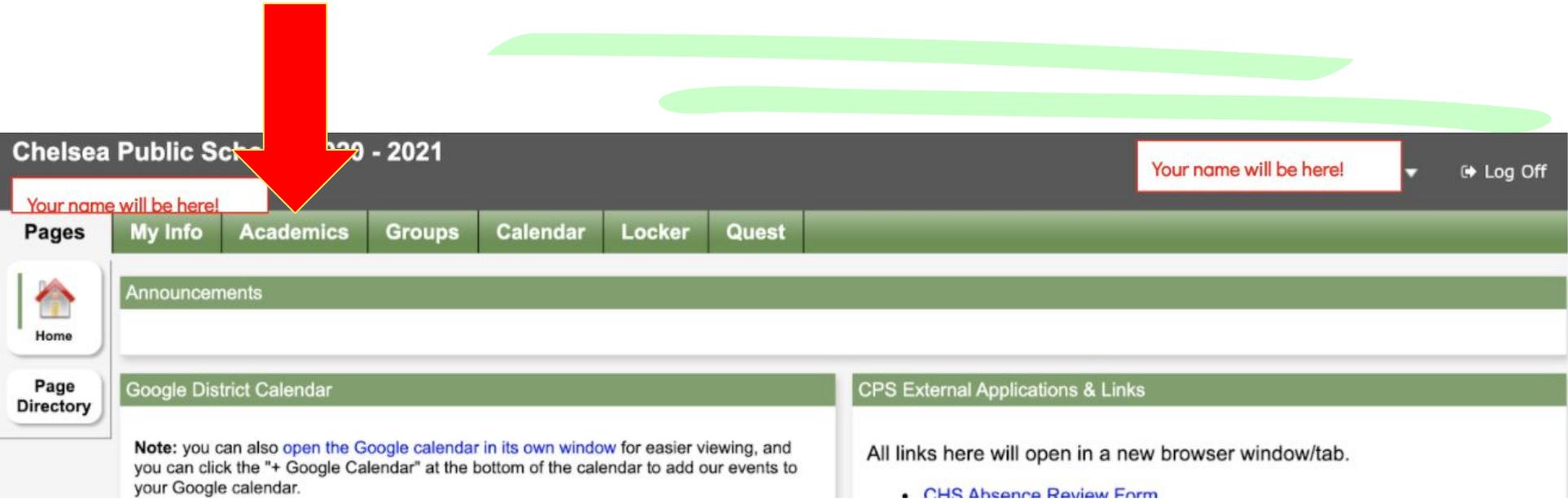
Primary email:

Security question:

Security answer:

Confirm answer:

Step 4: Academic Tab



The screenshot shows a school website header for "Chelsea Public Schools 2020 - 2021". A red arrow points to the "Academics" tab in the navigation menu. The navigation menu includes "My Info", "Academics", "Groups", "Calendar", "Locker", and "Quest". The "Academics" tab is highlighted. Below the navigation menu, there are sections for "Announcements", "Google District Calendar", and "CPS External Applications & Links". The "Google District Calendar" section contains a note about opening the calendar in its own window. The "CPS External Applications & Links" section contains a link to the "CPS Absence Review Form".

Chelsea Public Schools 2020 - 2021

Your name will be here!

Log Off

Pages

My Info Academics Groups Calendar Locker Quest

Announcements

Home

Page Directory

Google District Calendar

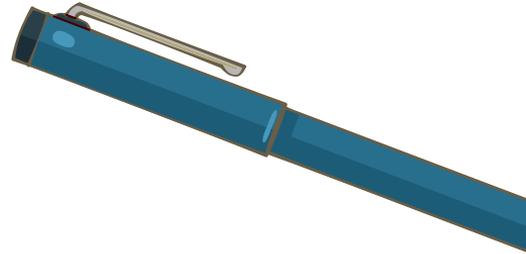
CPS External Applications & Links

Note: you can also [open the Google calendar in its own window](#) for easier viewing, and you can click the "+ Google Calendar" at the bottom of the calendar to add our events to your Google calendar.

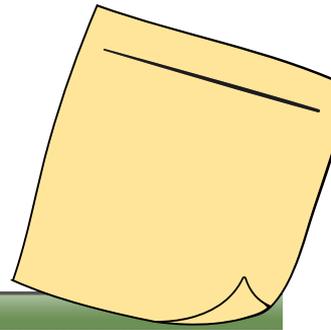
All links here will open in a new browser window/tab.

- [CPS Absence Review Form](#)

Click "Academics" at the top



Step 5: Grades and Attendance



TO VIEW YOUR
STUDENT'S
GRADES:

Click the class
where it is
highlighted in
blue

Pages My Info **Academics** Groups Calendar Locker Quest

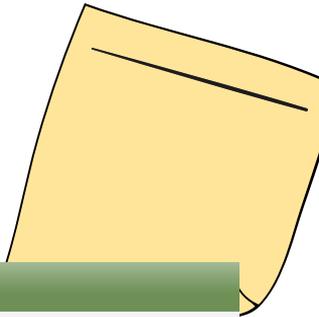
Classes

Details Assignments Attendance

Options Reports Help Search on Term 0 of 11 selected Current Year Current Term

<input type="checkbox"/>	Course	Term	Teacher	Primary Staff > Email1	Clsrm	C
<input type="checkbox"/>	Independent Online	Ind Online-001	1234			
<input type="checkbox"/>	Math/Gr 6	W216-001	1234	Rodriguez, Cindy I; Cherone, Lara Ann; Nollett, Elaine	rodriguez@chelseaschools.com	S411
<input type="checkbox"/>	Math 2/Gr 6	W221-001	1234	Rosa, Christine	rosac@chelseaschools.com	S416
<input type="checkbox"/>	ELA/Gr 6	W112-001	1234	Cherone, Lara Ann; Schwaeber, Carlie Emma; Nollett, Elaine	schwaeb@chelseaschools.com	S418
<input type="checkbox"/>	Sci/Gr 6	W412-001	1234	Ferraz, Stephanie B; Nollett, Elaine	ferrazs@chelseaschools.com	S412
<input type="checkbox"/>	Hist/Gr 6	W321-001	1234	Aldrich, Chelsey Lynn; Nollett, Elaine	aldrich@chelseaschools.com	S415
<input type="checkbox"/>	Art/Gr 6	W612-001	1UA	Porto, Jennifer P	porto@chelseaschools.com	S-Art
<input type="checkbox"/>	Tech/Gr 6	W812-002	2UA	Coughlin, Charles	coughlin@chelseaschools.com	S-Tech
<input type="checkbox"/>	Health/Gr 6	W752-003	3UA	Comeiro, Anthony	comeiro@chelseaschools.com	
<input type="checkbox"/>	PE/Gr 6	W712-004	4UA	Derori, Aziz J	deroria@chelseaschools.com	S-Gym
<input type="checkbox"/>	Music/Gr 6	W652-005	5UA	Carubia, Melanie D	carubiam@chelseaschools.com	S-Music

Step 5: Grades and Attendance



You will see grades and attendance for that class.

Pages | My Info | **Academics** | Groups | Calendar | Locker | Quest

Classes :: W113-001 - ELA/Gr 7

Details

Options | Reports | Help

Cancel

Teacher: Murphy, Alyssa ; Bailey, Damon | Classroom: S311

Type	SUM	QT1	QT2	QT3	QT4	Year
Absent	0	4	1	0	0	5
Tardy	0	0	1	0	0	1
Dismissed	0	0	0	0	0	0

Category	SUM
Homework	Weight 20.0%
	Avg
Notebooks	Weight 25.0%
	Avg

Step 5: Grades and Assignments



Pages My Info Academics Groups Calendar Locker Quest

Classes

Details Options Reports Help Search on Term [magnifying glass] [funnel] [grid] [a-z]

Assignments  1 of 11 selected 

Attendance

<input type="checkbox"/>	Description	Course	Term	Teacher
<input checked="" type="checkbox"/>	SCI/GD7	K431-002	1234	Muratore, Thomas ; Cameron, Paul R
<input type="checkbox"/>	MATH-2/7/PC	K234-002	1234	Ball, Briana
<input type="checkbox"/>	MATH-1/7/PC	K232-002	1234	Michell, Sean
<input type="checkbox"/>	HIST/GD7	K331-001	1234	Boyd, Anne ; Cameron, Paul R
<input type="checkbox"/>	LIT/GR7	K121-002	1234	Smith, Shannon M; Diachisin, Gina
<input type="checkbox"/>	PE/GR7	K731-004	1234	Freeley, Edward J
<input type="checkbox"/>	HEALTH/GR7	K771-004	1234	Rioci, Nicholas
<input type="checkbox"/>	TECH/GR7	K831-002	1234	LaBranche, Francis M
<input type="checkbox"/>	MUSIC/GR7	K671-001	1234	Goldberg, Samantha
<input type="checkbox"/>	ART/GR7	K631-003	1234	Litchfield, Kara B
<input type="checkbox"/>	Middle School Intervention Period	MS-Intervention-007	1234	

TO VIEW ASSIGNMENTS:

1. Check the box next to the class
2. Click Assignments